

## SPIRE Consortium Meeting

RAL, 28-30 September 2004

Conference Room 12/13, Building R68

### Draft Agenda

#### Day 1 28 September

Start Time	End Time	Duration (Min.)		
			<b>Introduction and Project Status</b>	<b>Chair: King</b>
09:00	09:05	5	Welcome and logistics	<b>King</b>
09:05	09:15	10	Introduction and meeting objectives	<b>Griffin</b>
09:15	09:30	15	Herschel-Planck Project status update	<b>Scharmberg</b>
09:30	09:45	15	SPIRE Project status and schedule	<b>Sawyer</b>
09:45	10:15	30	CQM test update and PFM test plan	<b>Swinyard</b>
10:15	10:30	15	<b>Coffee</b>	
10:30	10:50	20	Time allocation: rules, proposal guidelines, schedule	<b>Pilbratt</b>
10:50	11:10	20	SPIRE performance update	<b>Griffin</b>
11:10	11:45	35	Discussion	
			<b>ICC Status and Planning</b>	<b>Chair: Griffin</b>
11:45	12:25	40	ICC overview and outline plan for next 12 months	<b>King</b>
12:25	12:45	20	AOT definition: HSC plan and schedule	<b>Leeks</b>
12:45	14:00	75	<b>Lunch</b>	
14:00	14:20	20	AOT definition: SPIRE status and plan	<b>Clements</b>
14:20	14:40	20	Data products and data proc. pipeline: photometer	<b>Clements</b>
14:40	15:00	20	Data products and data proc. pipeline: FTS	<b>Naylor</b>
15:00	15:30	30	Discussion	
15:30	15:45	15	<b>Coffee</b>	
			<b>Splinter Meetings</b>	
15:45	18:45	180	SAGs : To be organised by SAG Coordinators	
			CQM test results: To be organised by Project Team	

## Day 2 29 September

Start Time	End Time	Duration (Min.)		
			<b>Presentation of SAG programmes (15 min + 5 min questions)</b>	<b>Chair: Vigroux</b>
09:00	09:20	20	SAG 1: High-redshift galaxies	<b>Oliver/Bock</b>
09:20	09:40	20	SAG 2: Local galaxies	<b>Gear/Madden</b>
09:40	10:00	20	SAG 3: Star formation	<b>Andre/Saraceno</b>
10:00	10:15	15	<b>Coffee</b>	
10:15	10:35	20	SAG 4: The ISM	<b>Baluteau</b>
10:35	10:55	20	SAG 5: Solar System	<b>Swinyard</b>
10:55	11:15	20	SAG 6: Stellar and circumstellar	<b>Barlow/Olofsson</b>
11:15	11:55	40	Discussion	
11:55	12:10	15	HIGAL status	<b>Molinari</b>
12:10	12:25	15	Open Time extragalactic surveys	<b>Eales</b>
12:25	12:40	15	PACS and HIFI science programme status	<b>Griffin</b>
12:40	13:00	20	Planck-related Herschel programmes	<b>Ganga</b>
13:00	14:30	90	<b>Lunch</b>	
14:30	18:30	240	<b>CoIs' (=STAC) meeting</b> Funding and programmatics Assessment of SAG proposals Revision of SPIRE Science Team plan	<b>Chair: Griffin</b>
14:30	18:30	240	<b>Parallel: SAG discussions/Instrument Test Facility Visit</b>	
19:00			<b>Relaxing social event</b>	

### Day 3 30 September

Start Time	End Time	Duration (Min.)		
09:30	09:45	15	Report on STAC meeting	<b>Griffin</b>
09:45	11:00	75	<b>ICC Steering Group Meeting</b> Detailed summary of ICC staffing Detailed plan for next 12 months	<b>Chair: Oliver</b>
			<b>ICC Workshop (presentations and discussion)</b>	<b>Chair: King</b>
11:00	12:00	60	Interactive Analysis (demo + discussion)	<b>Vaccari/Kemp</b>
12:00	13:00	60	AOTs User inputs Possible other modes of operation of SPIRE	<b>Clements</b>
13:00	14:00	60	<b>Lunch</b>	
14:00	15:00	60	Data products Currently planned products Possible enhancement	<b>Clements</b>
15:00	17:00	120	<b>ICC planning</b> AOT definition Spectrometer pipeline - progress and planning First thoughts on operations scenario Herschel Ground Segment Review preparation	<b>King</b>