



Spacecraft/Project	HERSCHEL / SPIRE	Document No	SPIRE_RAL_MoM-00 1982		
Instrument/Model	PFM	Issue No / Rev	1	Page	Page 1 of 9
Subsystem	BSM PFM	Date	26 March 2004		

Title / Subject	BSM PFM	Chairman	Bruce Swinyard
Meeting Place	CR13 RAL	Secretary	Eric Clark

Participants		Agenda
(Print Name)	(Signature Required)	
Ray Carvel	NA	<ul style="list-style-type: none"> Review action / comments from Dave Kelsh meeting at ATC And previous meeting at ATC with Bruce & Doug. NCR Status Open Work Review of EIDP AOB
Phil Parr-Burnam	NA	
Eric Sawyer		
Doug Griffin	NA	
Eric Clark	 <small>Digitally signed by Eric Clark Date: 2004.03.26 15:38:08 Z</small>	
Matt Griffin	NA	
Bruce Swinyard	NA	
Additional Distribution		Attachments
		EIDP Check List



**MINUTES OF MEETING
(MoM)**

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Action No	Title and Description	Action Responsibility	Action Deadline
	<p>Ray expressed appreciation for bringing of the meeting forward.</p> <p>Comments from Dave Kelsh visit were general Eric stated that most of the comments raised were a repeat of the comments made 2 years ago at the base line review attended by Doug and Eric. Phil stated that some of the Comments are due to the config system used at ATC. Which is described in the PA Plan and accepted</p> <p>Minutes of Actions / response to ATC Meeting attended by Bruce & Doug</p> <p>see next page</p>		



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Actions from ATC pre-meeting:

ATC: Document the procedure for removing the magnets from the mirror assembly - N/A to this model

RAL: Make a formal request for more current (60mA capacity) to LAM - Open work – discussed with nLAM – it's o.k. but ECR needed

RAL: Forward procedure for staking of fasteners and lacing cord - Done

ATC: Stake lacing cord and MDM nuts. – open work see list – add MDM nuts to open work list

ATC: Investigate if the un-powered positioning remains constant between cold and warm on the BSM DM2 - test is done – it does remain constant – does not invalidate life test an analysis is in preparation (tech note)

ATC: Supply an extra shoe for alignment - N/A to this model - Not required until flight spare

ATC: Supply in EIDP a statement regarding the alignment tolerance between the Pcal mounting surface and the nominal zero-zero position of the mirror. – see EIDP

RAL: Organise the DRB meeting (invitations etc.) – done

Dave Kelsh's visit – re-iteration of requirements in ATC PA Plan – need to implement the PA Plan. Drawings are controlled in a different manner at ATC – done through Pro-Engineer – this is o.k. more or less

NCR:

Add column "Major/Minor" to NCR list.

NCR 036 - non-conformance on performance even at 60 mA – plan is to accept this as is for PFM FPU build 1 then upgrade to FS BSM with bigger magnets for FPU build 2.

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A1	<p>NCR Review</p> <p>NCR 34 is accepted as is. an alignment procedure will be used to rectify problem closed at DRB</p> <p>A measurement accuracy should be included in sec 2.2 of SPI BSM Rep 008.</p>	Phil	
A2	<p>NCR 35 P clips replaced by Lacing so heat shrink will not be abraded and a detailed procedure is Open work</p> <p>NCR 34 &36 should be updated with values from the Test report. NCR 34 can then be closed</p> <p>NCR 36 to remain open pending further investigation.</p> <p>Baseline plan is to fit the BSM PFM to first build of flight FPU, then swap with flight spare BSM during second build of flight FPU.</p>	Phil	



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A3	<p>NCR 37 (not supplied in EIDP) metallic debris during Vibration test. Still open BSM to be retested with PCAL & Thermistor's, when mounted. NCR 35 and 37 can be closed by ATC with above note added.</p> <p>Open NCR are accepted with no impact on delivery.</p> <p>Open Work Complete Test plan SPIRE-ATC-PRJ-000736. Formal tests to be performed to confirm previous observations.</p> <p>Additional staking of wire (p clip replacement) procedure to be written NCR 35</p> <p>Fixing of PCAL</p> <p>Fixing of Thermistor's</p> <p>Staking of Nuts(MDM)</p> <p>None of the Open work, apart from the testing, effects delivery as it would have to be done on delivery to RAL when the PCAL and Thermistor's are fitted to the BSM</p>	<p>David McNiell /Brian Stobe</p>	

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A4	<p>Review of EIDP. Check list used attached to Minutes.</p> <p>Send Pad forms to ATC and Cardiff re self purchased EEE parts.</p> <p>AOB None</p> <p>Acceptance agreed subject to completion of Open Work</p>	Eric C	



Delivery Review Board (DRB) Check List

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DRB Held At	RAL CR 13	Date	26th March 2004	

No	Record applicable answers and provide explanations in comment column	Yes	No	N/A	Comments	Responsible Sign & Date
1	Are all Documents, Drawings, etc complete, approved and under configuration control		x		Provide higher fidelity electronic versions of drawings Update GA drawing to reflect as built status - remove P-clips Include the interface drawing Note - Test report will contain position of mirror etc Design description should be 000587 - variations in as built item should be checked against design description and variations noted. Add information that tells which coil and position sensor is fitted to which axis/motor Add a CIDL in normal format	
2	Do the Released items above reflect all approved Changes		x		No see comments on design description and GA drawings	
3	Is the Hardware identical to other Hardware delivered? If not provide difference list		x		No - previous item was STM	



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4	Does the Hardware fulfil its functional requirements, Specifications? RFW's, ICD's etc.	x			Yes except as noted in NCR list Verification matrix to be completed Add reference to test report(s) in verification matrix	
5	Does the As built Configured Items List reflect instrument as delivered	x			Drawing list is o.k.	
6	Have all required environmental tests & analyses been completed		x		See open work list	
7	Have all the required Tests and Qualification procedures and reports been completed and available to review.		x		See open work list	
8	Have all the Declared Lists, i.e. DML, DMPL, DPL & components (EEE Parts) list been released (May not be included in EIDP, but must be available)		x		Not included in EIDP - DML; DPL to be included in CIDL	
9	Have PADS been raised and approved where required.		x		Connectors - require PADS RAL Position sensors - check status ATC	



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10	Are the Test Readiness Review (TRR) minutes and the Post Test Reviews (PTR) complete and available?	x			TRR minutes present PTR not applicable as test not complete	
11	EIDP CHECK Are all agreed sections of the EIDP complete. Record any anomalies.		x		Mate- de-mate log – make note that saver is fitted where this is done. Change name of section 3.13 to Historical Log, Add rows for additional work to be carried out at RAL. CIDL list to be added as noted above. Waivers raised for closure of NCRs not formally closed – to be sent to RAL for signature.	