CCLRC Rutherford Appleton Laboratory INCOMING / OUTGOING INSPECTION REPORT			PRODUCT ASSURANCE Space Science and Technology Department			
Spacecraft/Project	HERSCHEL	Document No	SPIRE-RAL REP-001885		5	
Instrument/Model	SPIRE / PFM & FS	Issue No	4 REV 0		0	
Subsystem	Flight & Flight Spare Harnesses (missing items)	Date	17 th March 2004			

Report at receipt/delivery or other major movement of instrument/hardware and associated GSE.

Inspection Report	Incoming 3 rd	phase remainder of Harnesses	Note: Phased Deliveries

2nd phase Delivery 3rd Phase FINAL REPORT

PSW & SLW FS Harnesses

Harness inspection completed & corrected.
HR-SP-RAL-NCR 054 resolved

SPIRE-RAL REP-001885 issue 2.0

FROM	ТО
Roy Blake TEKDATA	Douglas Griffin SPIRE RAL

Inspection conducted by		Witnessed by (Product Assurance)		
Name	Signature / Date	Name	Signature / Date	
Doug Griffin		Eric Clark		

THIS REPORT ADDS THE 3rd PHASE of the DELIVERY.
NEW/ADDITIONAL COMMENTS ARE IN BLUE, No comment indicates, no change or differences observed.



INCOMING / OUTGOING INSPECTION REPORT

PRODUCT ASSURANCE Space Science and Technology Department

Spacecraft/Project	HERSCHEL	Document No	SPIRE-RAL REP-001885		
Instrument/Model	SPIRE / PFM & FS	Issue No	3 REV 0		0
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INTRODUCTION

This inspection report shall be completed for formal transfers of hardware between RAL and customers, agencies or collaborating organisations

The following must be inspected:

	SECTION	No
Documentation	Yes	1
Containers	N/A	2
Visual Inspection of Hardware	N/A	3
Connectors	N/A	4
Harnesses	Yes	5
Pre Closure Checks	N/A	6
Interface Verification	Yes	7

Each section contains a checklist that shall be completed.

Unused boxes should have N/A entered.

Deviations e.g. items not delivered or incomplete documentation must be noted in the comments column.

For previously agreed deviations refer to the Delivery Review Board (DRB) minutes of meeting (MOM) or similar.

NCR's must be raised for other deviations, damage or defects noted.

PRODUCT ASSURANCE Space Science and Technology Depart Rutherford Appleton Laboratory INCOMING / OUTGOING INSPECTION REPORT Space Science and Technology Depart					
Spacecraft/Project	HERSCHEL	Document No SPIRE-RAL REP-001885			5
Instrument/Model	SPIRE / PFM & FS	Issue No	3	REV	0
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SECTION 1: DOCUMENTATION

Documentation shall be checked for completeness, any items not received or to be delivered later should be noted.

Note 1: The delivery review board minutes should list outstanding items, e.g. open work, open NCRs and Waivers etc. A copy should accompany or form part of the EIDP. If there is no EIDP then it should be referenced on this report.

Note 2: All items dispatched from the Laboratory must have a Dispatch Note completed and signed, with a copy filed in the appropriate section of the EIDP.

No.	Procedure	Comments (Include NCR Number if applicable)	Check N/A or ✓
1.1	Is the documentation complete	No Documentation seen by PA with goods	
1.2	Is the accompanying documentation compliant with project requirements	See above	
1.3	Note DRB/MoM Document Number, minutes and note any discrepancies with respect to agreements recorded. OR attach copy of minutes.		
1.4	Additional Remarks	1 st delivery, delivered by Hand by Roy Blake double bagged in clean condition Connector covers removed and harnesses fit checked before this inspection performed 2 nd Delivery Delivered by hand by Roy Blake single bagged in cardboard box 3 rd Delivery, Delivered by hand, double bagged and bubble wrapped	

CCLRC Rutherford Appleton Laboratory	CCLRC Rutherford Appleton Laboratory INCOMING / OUTGOING INSPECTION REPORT			PRODUCT ASSURANCE Space Science and Technology Department			
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Instrument/Model	SPIRE / PFM & FS	Issue No	3	REV	0		
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SECTION 2: INSPECTION OF CONTAINERS

No.	Procedure	Remarks (Include NCR Number if applicable)	Check N/A or ✓
	Transport Containers – External condition.		
2.1	Inspect the outside of the containers for obvious mechanical damage: Cracks, fasteners/locks clips, physical damage, dents or scratches etc. Handling provisions, Other damage	Delivered by Hand	N/A
2.2	Markings for description and destination		N/A
2.3	Packing / unpacking instructions		N/A
2.4	Warning labels relating to handling, lifting, stacking limits		N/A
2.5	Additional Remarks Check security of container		N/A
	Transport Containers – Internal condition		
2.6	Check environmental monitors such as humidity indicators, shock recorders and record the location and readings on the inspection		N/A
2.7	Check mounting fixtures or brackets and screws, padding and packing.		N/A
2.8	Additional Remarks Check security of container		N/A

PRODUCT ASSURANCE INCOMING / OUTGOING INSPECTION REPORT Space Science and Technology Depart Rutherford Appleton Laboratory					
Spacecraft/Project	HERSCHEL	Document No	SPIRE-RAL REP-001885		
Instrument/Model	SPIRE / PFM & FS	Issue No	3	REV	0
Subsystem	Flight & Flight Spare Harnesses (missing items)	Date	17 th March 2004		

SECTION 3: VISUAL INSPECTION OF HARDWARE NOT APPLICABLE

SECTION 4 CHECK ALL CONNECTORS NOT APPLICABLE

CCLRC Rutherford Appleton Laboratory	ORT Spa	PRODUCT ASSURANCE Space Science and Technology Department			
Spacecraft/Project	HERSCHEL Document No SPIRE-RAL REP-001885				5
Instrument/Model	SPIRE / PFM & FS	Issue No	3	REV	0
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SECTION 4 CHECK ANY HARNESS AND ASSOCIATED CONNECTORS ASSOCIATED WITH THE HARDWARE

No.	Procedure	Remarks (Include NCR Number if applicable)	Check N/A or ✓
3.9.1	Bent pins		✓
3.9.2	Internal / external damage		✓
3.9.3	Internal debris		✓
3.9.4	Protection caps fitted		✓
3.9.5	Connector Savers fitted		N/A
3.9.6	EMC Covers Fitted		N/A
3.9.7	RED tag items/covers fitted		N/A
3.9.8	Any other damage		N/A

See Following Sheets for Harness Details

Connector covers were removed and the Harnesses Fit Checked before formal inspection performed (1st delivery)



INCOMING / OUTGOING INSPECTION REPORT

PRODUCT ASSURANCE Space Science and Technology Department

Spacecraft/Project	HERSCHEL	Document No	SPIRE-RAL REP-001885		
Instrument/Model	SPIRE / PFM & FS Issue No 3 REV (0		
Subsystem	Flight & Flight Spare Harnesses (missing items)	Date	17 th March 2004		

Harness	PFM /	Connector	Ser	Length from connector		Connector	Ser	Mass	Comments	
	FS		No	to feed thro	oug	h in mm		No	gm's	(It is assumed that ser no's show continuity)
PSW	FS	JFP P29	41	225		160	BDA P01	41	300gm	The FS & PFM allocation was reversed. The
	FS	JFP P30	43	210		190	BDA P02	43		Harnesses have been checked as used and the
	FS	JFP P31	45	250		155	BDA P03	45		records amended to correct this
	FS	JFP P32	47	230		185	BDA P04	47		
	FS	JFP P33	49	220		150	BDA P05	49		
	FS	JFP P34	51	240		180	BDA P06	51		
PSW	PFM	JFP P29	42	210		185	BDA P01	42	269gm	The FS & PFM allocation was reversed. The
	PFM	JFP P30	44	200		185	BDA P02	44		Harnesses have been checked as used and the
	PFM	JFP P31	46	230		175	BDA P03	46		records amended to correct this
	PFM	JFP P32	48	240		175	BDA P04	48		
	PFM	JFP P33	50	210		170	BDA P05	50		
	PFM	JFP P34	52	245		170	BDA P06	52		
PMW	FS	JFP P37	25	220		310	BDA P01	25		The FS & PFM allocation was reversed. The
	FS	JFP P38	27	215		310	BDA P02	27	225	Harnesses have been checked as used and the
	FS	JFP P39	29	225		310	BDA P03	29	235gm	records amended to correct this
	FS	JFP P40	31	235		310	BDA P04	31		
PMW	PFM	JFP P37	26	210		310	BDA P01	26	230gm	Missing information recorded
	PFM	JFP P38	28	220		310	BDA P02	28	1	The FS & PFM allocation was reversed. The
	PFM	JFP P39	30	225		310	BDA P03	30	1	Harnesses have been checked as used and the
	PFM	JFP P40	32	235		310	BDA P04	32		records amended to correct this



INCOMING / OUTGOING INSPECTION REPORT

PRODUCT ASSURANCE Space Science and Technology Department

Spacecraft/Project	HERSCHEL	Document No	SPIRE-RAL REP-001885		
Instrument/Model	SPIRE / PFM & FS	Issue No	3	REV	0
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Harness	PFM /	Connector	Ser	Length from connector		Connector Ser		Mass	Comments			
	FS		No	to feed through in mm			No	gm's	(It is assumed that ser no's show continuity)			
PLW	FS	JFP P35	21	230		435	BDA P05	21	160gm	The FS & PFM allocation was reversed. The		
	FS	JFP P36	23	205		515	BDA P06	23		Harnesses have been checked as used and the		
PLW	PFM	JFP P35	22	260		410	BDA P05	22	1302111	records amended to correct this		
	PFM	JFP P36	24	240		500	BDA P06	22		Missing information recorded		
SLW	FS	JFS P13	37	300		80	BDA P05	37	125gm	HR-SP-RAL-NCR 054 resolved		
	FS	JFS P14	39	245		370	BDA P01	39		The FS & PFM allocation was reversed. The		
SLW	PFM	JFS P13	38	300		80	BDA P05	38	134.6g	Harnesses have been checked as used and the		
	PFM	JFS P14	40	260		370	BDA P01	40	m	records amended to correct this		
SSW	FS	JFS P11	34	285		70	BDA P05	34	140 gm	The FS & PFM allocation was reversed. The		
	FS	JFS P12	36	330		175	BDA P06	36		Harnesses have been checked as used and the		
SSW	PFM	JFS P11	33	290		70	BDA P05	33	143gm	records amended to correct this		
	PFM	JFS P12	35	325		190	BDA P06	35		Missing information recorded		
STM			002						50gm	Thermocouple harness, delivered with the		
										above harnesses but not FS or PFM.		

SOME HARNESSES ORIGINALLY RECORDED AS PFM HAVE BEEN SWAPPED WITH FS IN USE. THE HARNESSES HAVE NOW BEEN LABLED FS OR PFM AS RECORDED ON THIS LIST.

CCLRC Rutherford Appleton Laboratory	INCOMING / OUTGOING INSPECTION REPO	ORT Spa	PRODUCT ASSURANCE Space Science and Technology Department			
Spacecraft/Project	HERSCHEL	Document No	SPIRE-RAL REP-001885		5	
Instrument/Model	SPIRE / PFM & FS	Issue No	3	REV	0	
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SECTION 5 PRE CLOSURE CHECKS NOT APLICABLE

SECTION 6: VERIFICATION OF INTERFACES

Confirm all required interface-checking activities have been carried out.

- **4.1 Mechanical interface** dimensions specified in the interface control documents such as mass, flatness of surfaces, location of fixing holes and overall dimensions should be measured accurately and recorded. **Record Test Report Number**, or confirm that measurement result is included in delivery documentation, (EIDP).
- **4.2 Electrical interfaces:** verifying the location and types of connectors against interface control document is normally carried as part of mechanical verification, confirm this has been done. Functional testing: final functional test report number should be noted.

No.	Procedure	Remarks (Include NCR Number if applicable)	Check N/A or ✓
4.1	Mechanical Interfaces Verification	Fit checked by Roy Blake & Doug Griffin before incoming inspection performed	✓
4.2	Electrical Interfaces Verification	To be completed as part of integration	√