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Subject: A look into the near future - IBDR close-out and Mission PDR

Dear Herschel colleagues,

This is an advance info note in which I'd like to inform you about the Mission PDR and the preparations necessary on the Instrument side.

As the name suggests, the Mission Preliminary Design Review includes all elements of the Herschel/Planck mission, being the space segment, the ground segment, the launcher, and the scientific instruments! The Mission PDR will be held between 23 January and 12 February 2003. The planned delivery of the inputs to the PDR is 21 January.

As input to this PDR, the outcome of the lower level reviews will be provided.

In the case of the instruments this is the IBDR.

In the IBDR Board reports a number of recommendations and actions were given to the instruments. As input to the Mission PDR the status/close-out of these would also have to be included, as to correctly reflect the overall status and, equally important, to formally close the IBDR.

Soon, you may expect a list of the IBDR recommendations/actions which I would ask you to complete with the actual status.

Best wishes,

Astrid