SPIRE	MINUTES OF MEETING	SPIRE-RAL-MOM-001451 Date: 12-November-2002 No. of Sheets: 5				
Subject: RAL Visit to Tekdata – 12 <sup>th</sup> November 2002						
Meeting Place: TekData		Chairman: Doug Griffin				
Date/Time: 12-November 2002 -	Secretary: D.L.Smith					
Agenda Dated:	Close of Meeting: 15:30					
PARTICIPANTS		ADDITIONAL DISTRIBUTION				
Dave Smith (RAL) Doug Griffin (RAL) Roy Blake (Tekdata) Terry McManus (from 11:50)		John Delderfield				



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Action / Comment Number	Short Title	Action (A), Recommendation (R), Decision (D), Observation (O)	Action / Ref. with:	Action Deadline
	Agenda	Negotiation of payment of invoice		
		Cryogenic Testing		
		Review of Changes		
		Review of Documentation		
		Review of test results		
		Rework of C2		
		JPL Harnesses		
		Subsystem Harnesses		
		Schedule		
		Tour of Facility		
	Payment of	Cold Harnesses are complete and ready for cold testing. Acceptance		
	Invoice	subject to inspection and review of test results to be done at this visit.		
		Cold testing is to be treated as a separate contract. Failure of any harness as a result of the cold tests will be covered under the terms of the warranty.		
		Warm Harnesses have been completed up to potting pending rework following change to grounding scheme.		
	Review of Changes	Grounding modifications subject to ESA approval. Decision required ASAP to avoid impact on SPIRE test schedule (see schedule below).		
		Roy presented a prototype of the wrapped bundle showing that flexibility was acceptable and the addition to the weight was not affected. Would need to pre-form if bend radius tighter than 75mm.		



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Action / Comment Number	Short Title	Action (A), Recommendation (R), Decision (D), Observation (O)	Action / Ref. with:	Action Deadline
	Change to C2	Connector P1 on C2 is to be replaced to match JPL specification. Need to raise a new purchase order to make change		
A-01		Doug to make ECR for change to connections.		
		Mods to C2 will be on same requisition as cryotesting.		
	Schedule	Cold harness needed by beginning of January at the latest. Warm Harness required February 3-4 weeks between instruction on warm harness and delivery. Dates depend on delivery of mesh braid (could be 6 weeks).		
	JPL Harnesses	JPL would like to have a measurement in Ohms of the harness resistance. Tekdata are not currently set-up for this. Could be done if thresholds on test equipment were set low and output would show resistance in excess of threshold.		



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Action / Comment Number	Short Title	Action (A), Recommendation (R), Decision (D), Observation (O)	Action / Ref. with:	Action Deadline
	Subsystem Harnesses	<ul> <li>Quotes made for free cable for BSM internal harness.</li> <li>Wiring Detail: Doug will be responsible for providing information of final interfaces.</li> <li>Horse Options: <ol> <li>FPU plate on offer from Thrust engineering for cash – but could have legal consequences if company not trading.</li> <li>Approach receivers (if appointed) after 22<sup>nd</sup> November. Will be a lengthy process.</li> </ol> </li> <li>Sheets of Al could be laser cut to same profile as FPU baseplate and stacked up to match thickness FPU plate including ribs etc.</li> </ul>		
	Review of Test Results	<ul> <li>Roy did not have issue 1.0 of the SPIRE test harness specification – this was handed over at the meeting. Quote was given against issue 0.1 of specification. Roy to investigate implications of updates on test specifications.</li> <li>Roy stated that they were not able to perform inductance measurements.</li> </ul>		
	Visit to Facility	Tests show pass/fail criteria Tekdata to provide standard test specification and brief explanation of results with delivered items.		



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Action / Comment Number	Short Title	Action (A), Recommendation (R), Decision (D), Observation (O)	Action / Ref. with:	Action Deadline
	Conclusion	<ul> <li>RAL are satisfied that:</li> <li>The cryogenic sections of the harnesses are complete and ready for delivery pending cold tests</li> <li>The warm sections have been completed except final potting.</li> </ul>		
		Authorisation for payment of the invoices can now be given.		