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|  | <h1 style="margin: 0;">SPIRE PA</h1> <p style="margin: 0;">(RAL) Monthly Report –March 2002</p> | Date: 02/04/02 Ref: SPIRE-RAL-REP-001283 |
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| 1. PA Progress since previous report | |
| Documentation for IBDR: - Combined lists for DML, DPL, DMPL, & EEE Parts Produced. CIDL produced. Configuration Management Plan updated awaiting Sign off (but not included in IBDR pack). Status Lists for ECR's, NCR's, RFW's, Prepared awaiting Sign off. CIDL first draft completed. | |
| 2. PA Action | |
| Draft PA Plan (DMK) Under revision, & Configuration Plan awaiting Sign off, to be ready for the Quarterly PA Managers Meeting 18 th April; Safety information for Alcatel almost ready due to be sent 15 April (awaiting information on Sorption Cooler promised by 12 th April). Updates to Declared list received, (to be added to combined lists). PA meeting with Jan Rautakoski 21/03/02: System FMECA to be ready by end of April (Bruce Swinyard) WCA & Derating analysis Requested from Institutes/sub systems awaiting response This is required at equipment level e.g. Electronics, not at instrument level [Due to ESA 12/04/02 (Eric Clark)]. MIP's & KIP's Requested by ESA by 12/04/02 (under discussion Spire Proj). CIDL to include Subsystem CIDL's and Status Lists for ECR's, NCR's, RFW's. To be ready for 18 th April. | |
| 3. Problem Areas | Remedial Action |
| RID's & ECR's Outstanding. FMECA's Some require updates (but institutes do not have the manpower or funds to provide them at present. DML's DPL's etc, some are not in correct format, some are combined instead of being separate documents, and some have not arrived from the institutes. | Bring up at next Project meeting if not resolved before Contact relevant institutes |
| 4. PA Management Issues | |
| ESA to Provide information on how to automatically print out and export the needed information for the CIDL from Live link. (Ref PA meeting with Jan Rautakoski 21/03/02) | |
| 5. Critical Item Status | |
| This is not formally controlled but is monitored via the weekly project teleconference or more frequently as required | |
| 6. NCR/RFW/ECR Status. This are controlled by internal | |
| Database | |
| NCR | 6 open on CDMS simulator, none on subsystem or instrument. |
| RFW | 2 Open on the DRCU |
| ECR | 18 Open |
| 7. Actions Requiring Immediate Attention | |
| All actions for Safety and Quarterly PA meeting | |
| 8. Status of Previous Actions | |
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| 9. Future Planning | |
| Chase ECR's, NCR's, & RFW's to close out where possible. Chase Subsystems for all outstanding documentation. Review MIP's & KIP's against Milestones etc. Review IBDR report for PA requirements when available. Attempt to get as many documents moved from draft to released under configuration control as possible. | |
| 10. Milestones | Status |
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| 11. Schedule Changes | |
| None Known | |



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