

**Notes on project managers teleconference
3/12/2001**

SPIRE-RAL-MOM-001044

Chair: Eric Sawyer

Present:

Lionel Duband	X
Ben Parvin	
Berend Winter	
Chris Brockley-Blatt	X
Matt Griffin	X
Peter Hargrave	X
Jerry Lilienthal	X
Joe Taylor	X
Ian Pain	
Don Peterson	X
Bruce Swinyard	
Ken King	X
Dominique Pouliquen	X
Gary Parks	
Jean-Louis Auguerres	
Doug Griffin	
Dave Smith	
Eric Clark	X
John Delderfield	
Didier Ferrrand	
Riccardo Cerulli-Irelli	
Renato Orfei	
Brian Stobie	
Fredericke Pinsard	X

General

Subsystem reports

IFSI (Riccardo) – DPU

Not present

CEA Grenoble (Lionel) – Cooler

All cooler parts inspected and identified.

Parts sent for welding, structure this week.

Development on gold plating has been carried out. Gold plating will be done out after brazing.

USK. (Don) - Shutter
ECR in preparation for no latch indicator, and harness update.
Inputs to structure DDR.
Concerns over high current have been resolved.
Inputs to DDD to Doug.
Finish on shutter vane will be sent to Cardiff.

Cardiff. (Peter) Filters, calibrators
300mK development continuing, good results of interface tests.
Present samples are not totally representative.
Supports for bus bars nearly ready.
Filter supports are being manufactured for test.
Optics modules ready for shipping to JPL.

ATC (Ian) - BSM
Not present

JPL (Jerry) - Detectors
JPL will need to make arrangements for import of the optics unit from Cardiff.
Identify what filters are needed at JPL, action Jamie.
Fabrication of all BDA parts nearly complete.
Still waiting final harness definition doc, ECS to chase John.
Info on components required from Sap.
Financial problems are being worked on.

MSSL (Chris) - Structure
DDR held last week, all docs and presentations on web site.
Dichroic mounts in manufacture.
Secondary optics bench to go out for manufacture this week.

LAM. (Dominique) - Mirrors, SMEC
Meeting with CEA, DRCU ICD will be regarded as the interface, harness issues discussed, word format finalised. MCU interface required by LAM.
PA engineer employed.

Sap (Frederick) - DRCU
Connectors on DRCU, three 37 way connectors will not fit.
System team to assess and respond to Sap as soon as possible.

RAL, (Dave) - AIT
Not present.

No.	Action	Who	Due date	Response/Comment	Status
010326-07	Issue an updated shutter SSSD	Don	31/7/01	This will be produced after the review next week (DDR).	Open
010509-10	Provide draft of an instrument operations document	Sunil	30/6/01	Status not known	Open
010509-12	Specify date of the DRCU Simulator DDR	Goran	19/5/01		Open
010530-01	Clarify whether an MCU-BSM ICD is available or planned to be written	Dominique	15/6/01	Planned to be complete by 31/7/01	Open
AI-MAN-0753-03	Review cost of cold vibration tests	Eric S	20/7/01	ongoing	Open
AI-MAN-0820-01	Ensure progress reports are sent to RAL (Eric Sawyer) each month.	ALL	Monthly	Thank you to those PMs who did send a report	open
AI-MAN-0820-02	Confirm that Dates listed in the major milestone list are acceptable	All	ASAP		open
AI-MAN-0865-02	Confirm to JPI proposed return date of CQM BDA.	ECS	30/9/01		open