

**Notes on project managers teleconference
26/11/2001**

SPIRE-RAL-MOM-001039

Chair: Eric Sawyer

Present:

Lionel Duband	
Ben Parvin	
Berend Winter	
Chris Brockley-Blatt	X
Matt Griffin	X
Peter Hargrave	X
Jerry Lilienthal	X
Joe Taylor	X
Ian Pain	X
Don Peterson	X
Bruce Swinyard	
Ken King	
Dominique Pouliquen	
Gary Parks	
Jean-Louis Auguerres	X
Doug Griffin	
Dave Smith	
Eric Clark	
John Delderfield	
Didier Ferrrand	
Riccardo Cerulli-Irelli	
Renato Orfei	
Brian Stobie	

General

Subsystem reports

IFSI (Riccardo) – DPU
Not present

CEA Grenoble (Lionel) – Cooler
Not present.
RAL to specify witness mirror.

USK. (Joe) - Shutter
First contract with COMDEV completed.

Second contract in preparation.
ECR in preparation for no latch indicator, and harness update.
Canadian funding now secure, delays due to funding issues should be avoided if possible, USK still has contract open.
Thermal control is still an issue and depends upon cryostat lid performance, more thermal analysis required.

Cardiff. (Peter) Filters, calibrators
Problems with cryostat solved.
Tests with gold plated joints complete, results confirm theoretical predictions.
More tests planned.
300mK strap components almost complete.
BDA filter clamp in manufacture.
PCAL, HV6 source tested and meets requirements.
ICDs in progress.
Filter prototype work continuing.

ATC (Ian) - BSM
Motor and spring torque retested
Ribbon harness being investigated.
Manufacture drgs to be released this week.
Meeting on flex pivots scheduled for next week.
Stability assessment started.
Lab move will cause a short delay.
Live Link sending two messages.

JPL (Jerry) - Detectors
Holiday week in US, little progress.
RF filter interface nearly agreed.

MSSL (Chris) - Structure
Issue 13 of interface drg released.
DDR docs on the internet site.
Photometer detector box progressing.
Internal harness details need finalising, ACTION on RAL.
Filter interface needs finalising.
Areas to be coated with black need defining so qualification can be started. ACTION SYSTEM TEAM. (Matt and Bruce).

LAM. (Didier) - Mirrors, SMEC
Not present

SAP (Jean-Louis) - DRCU
Meeting requested with Astrium for interface discussion. ECS to chase.
System issues to be sorted before design can be frozen. ECS to chase.

New issue of DRU spec and ICD to be issued soon.
Meeting with LAM next week to finalise interfaces.

RAL, (Dave) - AIT
Not present.

No.	Action	Who	Due date	Response/Comment	Status
010326-07	Issue an updated shutter SSSD	Don	31/7/01	This will be produced after the review next week (DDR).	Open
010509-10	Provide draft of an instrument operations document	Sunil	30/6/01	Status not known	Open
010509-12	Specify date of the DRCU Simulator DDR	Goran	19/5/01		Open
010530-01	Clarify whether an MCU-BSM ICD is available or planned to be written	Dominique	15/6/01	Planned to be complete by 31/7/01	Open
AI-MAN-0753-03	Review cost of cold vibration tests	Eric S	20/7/01	ongoing	Open
AI-MAN-0820-01	Ensure progress reports are sent to RAL (Eric Sawyer) each month.	ALL	Monthly	Thank you to those PMs who did send a report	open
AI-MAN-0820-02	Confirm that Dates listed in the major milestone list are acceptable	All	ASAP		open
AI-MAN-0865-01	RAL to specify., what surface finish is required, for the STM, BSM .	Dave Smith	30/9/01		open
AI-MAN-0865-02	Confirm to JPl proposed return date of CQM BDA.	ECS	30/9/01		open