

**Notes on project managers teleconference
5/11/2001**

SPIRE-RAL-MOM-001003

Chair: Eric Sawyer

Present:

Lionel Duband	X
Ben Parvin	
Berend Winter	
Chris Brockley-Blatt	X
Matt Griffin	
Peter Hargrave	X
Jerry Lilienthal	
Joe Taylor	X
Ian Pain	X
Don Peterson	
Bruce Swinyard	
Ken King	
Dominique Pouliquen	
Gary Parks	
Jean-Louis Auguerres	
Doug Griffin	
Dave Smith	
Eric Clark	X
John Delderfield	
Didier Ferrrand	
Riccardo Cerulli-Irelli	
Renato Orfei	
Brian Stobie	

General

FMECs , DML, DPL, required from groups that have not done them.
Progress reports required now from those who have not sent them for October.

Subsystem reports

IFSI (Riccardo) – DPU
Not present

CEA Grenoble (Lionel) – Cooler
Almost all parts available and being inspected.
Numerical model complete and will be reported. Tolerant to one cord being broken for launch vibration.

USK. (Joe) - Shutter
Harness ECR in progress.
Test plans ongoing.

Cardiff. (Peter) Filters, calibrators
Test dewer filters being tested, 1 month to complete
300mK filters for CQM, Interface drg received and can be signed off this week,
prototype being built.
AIV filters being progressed, some test items under test
PCAL interfaces soon to be closed.
SCAL components in manufacture.
300mK strap development continues, different cooler refurbished for testing.
Thermometer calibration can be done at Cardiff, RAL support required.

ATC (Ian) - BSM
Development model design continuing.
Harness requirement being firmed up.
Discussions with alternative flex pivot suppliers looks promising.
RFQ for FEA analysis placed.

JPL (Jerry) - Detectors
Not present, on route to RAL

MSSL (Chris) - Structure
Dichroic mounts design complete, to be reviewed by Cardiff.
Harness routing under design.
Filter mounts being finalised.
Manufacturing planning underway.
Thermal bus bar meeting this Friday.
Meeting held with AIV group.
DDR set for 29 and 30 Nov.

LAM. (Didier) - Mirrors, SMEC
Not present

SAP (Jean-Louis) - DRCU
Not present

RAL, (Dave) - AIT
Not present

No.	Action	Who	Due date	Response/Comment	Status
010326-07	Issue an updated shutter SSSD	Don	31/7/01	This will be produced after the review next week (DDR).	Open
010509-10	Provide draft of an instrument operations document	Sunil	30/6/01	Status not known	Open
010509-12	Specify date of the DRCU Simulator DDR	Goran	19/5/01		Open
010530-01	Clarify whether an MCU-BSM ICD is available or planned to be written	Dominique	15/6/01	Planned to be complete by 31/7/01	Open
AI-MAN-0753-03	Review cost of cold vibration tests	Eric S	20/7/01	ongoing	Open
AI-MAN-0820-01	Ensure progress reports are sent to RAL (Eric Sawyer) each month.	ALL	Monthly	Thank you to those PMs who did send a report	open
AI-MAN-0820-02	Confirm that Dates listed in the major milestone list are acceptable	All	ASAP		open
AI-MAN-0865-01	RAL to specify., what surface finish is required, for the STM, BSM .	Dave Smith	30/9/01		open
AI-MAN-0865-02	Confirm to JPl proposed return date of CQM BDA.	ECS	30/9/01		open