

**Notes on project managers teleconference
3/9/2001**

SPIRE-RAL-MOM-000845

Chair: Eric Sawyer

Present:

Lionel Duband	X
Ben Parvin	
Berend Winter	X
Matt Griffin	
Peter Hargrave	
Jerry Lilienthal	
Joe Taylor	
Ian Pain	
Don Peterson	
Bruce Swinyard	
Ken King	
Dominique Pouliquen	
Gary Parks	
Jean-Louis Auguerres	X
Doug Griffin	
Dave Smith	X
Eric Clark	
John Delderfield	
Didier Ferrand	X
Riccardo Cerulli-Irelli	X

Subsystem reports

IFSI (Riccardo)

Progress meeting tomorrow with Carlo Gavzzi.

Command sequence etc awaiting response.

Grenoble (Lionel)

Parts in manufacture, Testing on thermal straps ongoing. Temp stability tests ongoing.

Still awaiting input on cleanliness.

No problems identified.

USK.

No attendance, holiday in Canada

Cardiff.

Not present,

ATC

Not Present

JPL

Not present, holiday in US

MSSL (Berend)

Vibration at subsystem level still a problem.

Cooler has analysed worst case vibration levels, not seen as a problem.

LAM. (Didier)

Vacations finished.

Mechanism, detail design continuing.

Electronics, harness is a concern, resistance not compatible, Didier to contact John Delderfield.

Useful software meeting.

Urgent need on spec of RF filters, RAL to investigate, Optical encoder signals may be a problem.

SAP (Jean-Louis)

Note to go to JPL defining interfaces.

Preliminary FMEC, some harness rerouting required.

No.	Action	Who	Due date	Response/Comment	Status
010326-07	Issue an updated shutter SSSD	Don	31/7/01	This will be produced after the review next week (DDR).	Open
010402-05	Provide information on the parts approval and quality status for the Canadian components.	Don	31/7/01	USK plan to use NASA approved parts wherever possible. A preliminary parts list will be available at the DDR.	Open
010509-10	Specify date of the FTS DDR	Dominique		Likely end Sept TBC	Open
010509-10	Provide draft of an instrument operations document	Sunil	30/6/01	Status not known	Open
010509-12	Specify date of the DRCU Simulator DDR	Goran	19/5/01		Open
010530-01	Clarify whether an MCU-BSM ICD is available or planned to be written	Dominique	15/6/01	Planned to be complete by 31/7/01	Open
010611-03	Devise and implement a Livelink report to display document information for a given folder	Ken	29/6/01		Open
010611-05	Notify SAP of the grounding scheme to be used for the DRCU	John	ASAP	Status not known	Open
AI-MAN-0753-02	Optimise DDR dates to minimise clashes	Eric S	20/7/01		Open
AI-MAN-0753-03	Review cost of cold vibration tests	Eric S	20/7/01		Open
AI-MAN-0796-01	Respond cleanliness questions,.	RAL	17/8/01		open
AI-MAN-	Ensure progress reports are sent to RAL (Eric Sawyer) each month.	ALL	Monthly	Thank you to those PMs who did send a report	open
AI-MAN-	Confirm that Dates listed in the major milestone list are acceptable	All	ASAP		open
AI-MAN-0823-01	JD to inform USK of cryo harness to the shutter details.	John Delderfield		JD to contact Don	open
AI-MAN-0845-01	Urgent need for spec on RF filters	RAL	10/9/01		open