

ICC Definition Team Meeting

Friday 18-19th July 2001

ICSTM

Present: Ken. King, Matt. Fox, Matthew Graham, Marc. Sauvage, Seb. Oliver, Jason Stevens, Sunil Sidher, Tanya Lim

1. Minutes of last meeting

2. Review of Actions:

010425-03: Ken: to collect together all WPs and create a compliance matrix with Use Cases - [Still Open](#)

010518-05: Use case authors and reviewers to review use cases, extract work packages and cost them, due 25th May - [Still Open \(apart from Seb\)](#)

Action 010620-01 Seb to set up FTP site to contain latest versions of documents.

- [Closed](#)

[But Sussex are changing their access restrictions so this will be moved to an ftp site at ICSTM . In the future we need a consistent way of accessing ICC information \(meetings info, communications, documentation etc\)](#)

Action 010718-01 Ken to provide a Plan for ICC communications

Action 010620-02 Ken to convert URDxSIRD table into Access database - [Still Open](#)

Action 010620-03 Sunil to write 'URs that are to be fulfilled externally' document (by 4th July) - [Still Open](#)

3. Report on ICC Steering Committee Meeting at Cardiff (4th July)

ICC steering committee stressed the importance of allowing the development of software by consortium members in languages other than Java.

We already have a requirement to provide the possibility to export data at various stages of the processing, which may meet this 'requirement'.

Agreed: The ICC will have to re-code algorithms provided by the consortium into Java - ideally we should make this process as easy as possible

4. Extra staff

We have been offered one person from Italy and Canada from September.

We are currently in design phase - probably do not need extra s/w effort for a year or so:

Italy: should give an HCSS WP to him to get him started (is there a WP available, which is due for the April release?)

Canada: Probably not needed until software development starts

5. Review of Summary-level Use Cases

The following Use Cases were discussed:

UC-AIV010

UC-AIV020

UC-OBS010

UC-AOP010
UCAOP020
UC-CAL010
UC-CAL040
UC-CAL030

6. Interactions with Instrument team

Need for a Calibration Scientist to co-ordinate ILT and instrument Calibration Plans

Agreed it would be valuable for ICC staff to take part in ILT. They can deal with training the Test Team in the use of QLA and assist in processing and analysing data from tests.

7. Next Meeting:

8-9th August at ICSTM

Marc will put updated Use-Cases on the ftp site