

1. STAFFING

The contract of Matthew Graham at Imperial College has been renewed up to 2004. Matthew is no longer “temporary”.

2. MEETINGS AND THEIR CONCLUSIONS

Date	Location	Meeting	Comments
17 May	MPE	IA/QLA framework meeting	
18 May	IC	ICC definition team meeting	

3. ACTIVITIES

3.1 General

- HCSS development work.
- Updating of URDs for the ICC.
- Completion of summary level Use Cases.
- SIP preparation, including work package evolution.

3.2 Training

Steve Guest attended the Versant course in Munich May 14-16.
Matthew Graham will attend a Java course June 25-29.

3.3 Work during month on HCSS activities

WP	Days Worked (month)	Days Worked (total)	Days Planned (Total)	Comments
22410.EP2 ILT system		5.0	40	
22420.EP2 ILT integration			30	
22430.EP2 HGSSE	2.0	6.0	15	
22440.EP2 System Eng	2.0	2.0	15	
24250.EP2 Data frame	2.5	2.5	20	
24370.EP2 SPIRE IA	1.0	3.0	50	
24510.EP2 TM I/F AA/prot	3.0	8.5	50	Incorporates old 24520
24520.EP2 RTA I/F imp			110	Similar to old 24530
24610.EP2 TC Hist AA/prot		1.0	60	Incorporates old 24620
24620.EP2 TC History imp			70	Similar to old 24630
25500.EP2 Consultancy			5	
27000.EP2 Coordination			15	
29000.EP2 Review	5.0	11.0	15	3 attendees@1.5 each + 0.5 prep
2B000.EP2 Contingency				

4. CRITICAL AREAS, CONCERNS, UPCOMING EVENTS

4.1 Critical Areas

- The SIP is due at the end of the month.
- The prototype TM and Data Frame interface and draft of ICD#7 are due June 15th. Delivery of at least the ICD by this date appears to be in doubt as architectural discussions are still taking place.

4.2 Concerns

- There is still no replacement for Giovanni Bisaglia with the result that staffing levels remain lower than anticipated.

4.3 Upcoming Events

Date	Location	Event	Comments
20 Jun	IC	ICC definition team meeting	
27 Jun	SRON	CSDT#6	SS, MF attending
28 Jun	ESOC	HGSSE#14	SS attending
4-6 Jul	Cardiff	SPIRE Consortium meeting	
25 Jul	ESTEC	CSDT#7	
29 Aug	Leuven	CSDT#8	

SG, 6th June 2001