

## 1. STAFFING

Neal Todd will be leaving IC at the end of March. A replacement is expected to be available later in the year.

## 2. MEETINGS AND THEIR CONCLUSIONS

Date	Location	Meeting	Comments
06/02/2001	RAL	Summary level Use Cases	
13/02/2001	ESTEC	IA/QLA framework	
19/02/2001	RAL	ICC schedule	
22/02/2001	RAL	CSDT#2	

## 3. ACTIVITIES

### 3.1 General

A schedule for the SPIRE part of the HCSS development up to version 0.1 was prepared.

The Sun development workstation crashed and required four visits from engineers to fix it. Solaris 2.6 5/98 purchased in preparation for SCOS2000 installation.

Versant requisition made to MPE. Documentation and CDs arrived 28<sup>th</sup> Feb.

### 3.2 Training

None this month.

### 3.3 Work during month on HCSS activities

WP	Days Worked	Days Planned (Total)	Comments
22420.EP2 ILT integration		25	
24250.EP2 Data frame		20	
24510.EP2 RTA I/F AA	1	50	First analysis
24520.EP2 RTA I/F pro		50	
24530.EP2 RTA I/F imp		70	
24610.EP2 TC History AA		30	
24620.EP2 TC History pro		30	
24630.EP2 TC History imp		70	
25500.EP2 Consultancy		5	
27000.EP2 Coordination		15	
29000.EP2 Review	6		IA/QLA framework: SG CSDT#2: SG, SS, NT Preparation & minutes
2B000.EP2 Contingency			

## **4. CRITICAL AREAS, CONCERNS, UPCOMING EVENTS**

### **4.1 Critical Areas**

Preliminary versions of ICC workpackages required by end of March.

### **4.2 Concerns**

The departure of Neal Todd from IC means that the staffing is less than anticipated until a replacement is available, currently envisaged to be in October 2001.

### **4.3 Upcoming Events**

<b>Date</b>	<b>Location</b>	<b>Event</b>	<b>Comments</b>
12-13 Mar	RAL	QLA workshop	This is a small internal PI-led workshop.
28 Mar	ESTEC	CSDT#3	
5 Mar	IC	SIRD requirements review	
		Summary Use Case review	
		WP review	Leading to issue of first version

KJK, SG, 2nd Mar 2001