

Subject: Tuesday teleconference (08/08/00)

Hello Everyone,

Here is a summary of the Project Manager's teleconference on 8th August.

I am on holiday from today until 4th September. Bruce has agreed to continue the PM teleconferences in my absence so the next will be on 15th August as usual.

Ken

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Parts Procurement:

Lionel has proposed a type of thermistor to be used on the cooler. Bruce will circulate the other groups to try to get agreement to use this type for all subsystems.

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System Team meetings/summits:

Colin said that an EMC meeting has been arranged for 5th September at which we are to respond to the contents of the IID A. He felt that a systems team meeting should be held prior to this.

Peter intends to hold a 'Thermal Straps' meeting in the next two weeks. He will circulate his invitation to all groups in case they have someone wanting to attend

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Outstanding Actions:

- ** Bruce to circulate all subsystem groups to get agreement on the type of thermistor to be used.
- ** PMs to check the schedule milestones and delivery dates and confirm that the list is complete and that they can deliver on time, by 11th August.
- ** PMs to provide Ken with name of their CPP representative and a preliminary parts list by early September
- ** PMs to provide the availability of persons necessary for the Thermal Summit to Bruce by 15th August

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The next Project manager's telephone conference will take place on Tuesday 15th August, at 16:00 UK time.

Please confirm your availability and the following telephone numbers are correct.

Jean Louis Augueres/Christophe Cara.....**0033 169 08 3058 (next available 5th Sept)**
Riccardo Cerulli-Irelli.....**0039 06 4993 4377 (next available 5th Sept)**
Colin Cunningham/Ian Pain.....**0131 668 8223**
Lionel Duband.....**0033 476 88 4134**
Matt Griffin.....**020 7882 5068**
Ken King/Bruce Swinyard.....**01235 44 6558 (Ken next available 5th Sept)**
Jerry Lilienthal.....**001 818 354 9082 (on leave til end Aug?)**
Dominique Pouliquen.....**0033 49 1 05 5949 (next available 22nd Aug)**
Berend Winter.....**01483 20 4146 (next available 15 Aug)**
Don Peterson.....**001 613 990 0808**



SPIRE Major Milestone
List Iss...