


FAX
FIRST/Planck Project

Date	24 March 2000	Reference	SCI-PT/7542	page	1 / 3
from	J Credland -SCI/P		extension 3430		
to	H. Aarts, O. Bauer, C.R. Butler, J. Charra, Th. de Graauw, M. Griffin, K. King, N. Mandolesi, A. Poglitsch, J-L. Puget, (All PIs and PM's) Mr. H. U. Norgaard-Nielsen - DSRI, G Parks - NASA/JPL				
copy	R. Bonnet, FIRST/Planck, Project Scientists, F.C Vandebussche - FIRST/Planck acting Project Manager, FIRST/Planck Project Team, Mr P de Maagt				
subject	FIRST/Planck Payload Review				

You are kindly invited to participate to a FIRST/Planck payload review which is to be held at ESTEC on Tuesday 23 May 2000.

The objective of the review, which will be chaired by D/SCI, is to assess the status of the FIRST/Planck payload before the release of the Invitation to Tender (ITT) for the F/P phase B/CD/E. It is proposed that each instrument, NASA and DSRI present the status of the Science objectives, management organisation, instrument design and development as well as the compliance to ESA deliveries dates and critical agent. You will find attached in annex the detailed agenda.

Please confirm your attendance to Isabelle Luthold, ext. 3473, E-mail: iluthold@estec.esa.nl, for a smooth entry clearance.

Regards,

J. Credland

Att.: 1

ESTEC

Postbus 299 - NL 2200 AG Noordwijk - Keplerlaan 1 - NL 2201 AZ Noordwijk ZH
- The Netherlands
Tel (31) 71 565 3473 - Fax (31) 71 565 5244 - <http://sci.esa.int/first> --
<http://sci.esa.int/planck>

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Annex**FIRST/Planck Payload Review Agenda****Date: Tuesday 23 May 2000, starting 09:00****Location: ESTEC – Newton 2****Agenda**

1. Welcome/Introduction (RMB, 5 min)
2. Review Objectives (FV, 5 min)
3. Status Overview (project) (FV, 15 min)
 - ITT
 - Co-ordinated parts procurement scheme with instruments
 - Transfer of responsibilities during industrial phase
4. FIRST Payload (GP, 15 min)
 - Science of FIRST
 - Payload
 - Instruments Reviews
 - 4.1 FIRST Telescope Status (G.P. 10 min)
 - 4.2 HIFI Status (TdG - HIFI PI, 45 min)
 - Science Capabilities
 - Consortium/Team - Management
 - Instrument Design
 - Instrument Development, Deliverables, Models
 - Critical Areas
 - 4.3 PACS Status (AP - PACS PI, 45 min)
 - as for HIFI
 - 4.4 SPIRE Status (MG - SPIRE PI, 45 min)
 - as for HIFI

LUNCH BREAK

5. Planck Payload (JT, 15 MIN)
 - Science of Planck
 - Payload
 - Instrument Reviews
 - 5.1 Planck Straylight Status (PdM, 15 min)
 - Overview of activities and results achieved in 1999/2000
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- 5.2 LFI Status (NM - LFI PI, 45 min)
 - as for HIFI
 - 5.3 HIFI Status (JLP - HFI PI, 45 min)
 - as for HIFI
 - 5.4 Planck Reflectors Status (HUNN - DSRI, 15 min)
 - Reflector Performances
 - Team-Management
 - Reflector Development, Deliverables, Models
 - Critical Areas
6. Review Conclusions (RMB)