



FIRST/Planck Project

Telefax

Fax No : (31) 71 565 5244

Tel. No : (31) 71 565 5962

Ref. : PT-06888

Date : 25 June, 1999

From : T. Passvogel (SCI-PT)

Page : 1 of 2

To : H. Aarts (SRON/Utrecht)
O. Bauer (MPE/Garching)
K. King (RAL/Oxfordshire)
J. Charra (IAS/Orsay)
C.R. Butler (ASI/Roma)

Fax No: 030 254 0860
49 89 3299 3569
44 1235 44 6667
33 16985 8675
39 06 8537 0772

To : P. Estaria, F. Vandenbussche, A. Heras, P. Claes, F. Felici, M. Anderegg,
H. Schaap, G. Pilbratt, J. Tauber

Subject: FIRST/Planck - Commonality Steering Committee 3rd Meeting

Ref. : MoM of the 2nd Meeting (PT-MM-06511, held on 16.03.1999 at ESTEC)

Dear all,

This fax is to inform you on the status of the activities of the Commonality working groups and to announce a new date for the meeting of the steering committee.

1. Status of the work of the Working groups

CWG "S/C interfaces"

The meeting that was planned for the 15.06.1999 has been postponed to the 02.07.1999. An agenda for the meeting is available (e-mail, H. Schaap, 25.06.1999) and has been distributed to the members of the working group. The minutes of the meeting will be placed in the project DMS.

CWG "RTA"

The second meeting has been held on 19.05.1999 at ESTEC (MoM posted on the FSC Domain of the DMS). The next meeting is scheduled for 07.10.1999 (TBC) at MPE (Garching).

As part of the work of this CWG a SCOS-2000 presentation/demonstration meeting has been organised at ESOC on 17/18.06.1999.

CWG "On Board Software and Instrument Operations"

The second meeting has been held on 19.05.1999 at ESTEC (MoM posted on Project DMS, PT-MM-06797). The next meeting is scheduled for 14.09.1999 at ESTEC (TBC).

CWG "FINDAS-IDIS"

A second meeting (teleconference) has been held on 22.03.1999 (MoM posted the FSC Domain of the DMS). The third meeting took place at ESTEC on 18.05 1999, with MoM on DMS. The next meeting is scheduled for 13.07.1999 (TBC) at ESTEC.

ESTEC

Ref.: PT-06888

Date: 25/06/1999

Page: 2 / 2

CWG "Common Hardware Developments"

A working group meeting, organised by SPIRE, on FIRST Focal Plane Commonality was held on 7/8.04.1999 at QMW. The handouts and information have been distributed to the participants.

It is to be noted that several issues addressed by the various CWG's will be further discussed during two Ground Segment and Operations Workshops:

- Planck: 28-29.06.1999 at ISOC (Geneva)
- FIRST: 5-7.07.1999 in Compiègne.

2. Next Meeting of the Steering Committee

As already announced in the minutes of the last meeting of the steering committee, the planned date for the next meeting of 07.07.1999 had been delayed to tbd due to interference with a meeting of the FIRST ground segment.

I would propose to hold the next meeting of the steering committee after the summer, i.e. on **15.09.1999 at ESTEC**.

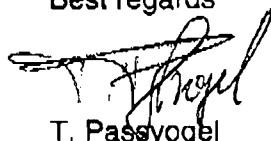
Would all members of the steering committee please confirm this new date by 15.07.1999?

In case there are any queries, questions or comments to the above, please let me know.

Note:

I would ask the chairmen of the working groups that information on activities, meeting dates, etc of the working meetings is distributed aside the members of the CWG to the steering committee members.

Best regards



T. Passvogel